

J-1 SCHOLAR RESPONSIBILITIES

Scholars in J-1 status are responsible for understanding and complying with U.S. laws and regulations governing the J visa category. Responsibilities include, but are not limited to, the following:

Report Address Changes

U.S. law requires all foreign nationals to report address changes to U.S. Citizenship and Immigration Services (USCIS). To meet this requirement, J-1 scholars must report any change of address to Washington University within 10 days by updating your address in HRMS (go to <https://hr.wustl.edu> and click on "Self Service" at the bottom). New address information will be reported to the Student Exchange Visitor Information System (SEVIS).

Maintain Adequate Health Insurance

J-1 scholars must maintain adequate health insurance for themselves and any J-2 dependents throughout their J program in the U.S.

Obtain Travel Signature Prior to Departing the U.S.

Scholars must obtain an international scholar advisor's signature on the DS-2019 form prior to traveling outside the U.S.

Report Changes in Program to OISS

Scholars must notify their international scholar advisor whenever there is a change in their program activities or program dates.

Request Extensions Prior to DS-2019 Expiration

J-1 scholars should inform their department immigration contact prior to the DS-2019 program end date regarding any program extensions. OISS will process extensions upon department request, subject to eligibility requirements.

Report Departure Date and Reason

Periodically, scholars leave the university early or unexpectedly due to a variety of reasons. J-1 scholars should inform OISS of any plans to leave the university before the expiration date of their DS-2019 form, as well as the reason for doing so.

Receive Transfer Authorization Prior to Leaving Washington University

Scholars must receive authorization from an international scholar advisor before leaving Washington University in order to transfer the J-1 program to another institution.

Depart the U.S. within 30-Days

Scholars must depart the U.S. within 30 days of the DS-2019 expiration date or program end date, whichever is earlier, unless they have applied for a change of status with the USCIS.

J-1 Activities

J-1 scholars may not conduct research or teach outside of Washington University unless specifically authorized in advance by the Office for International Students & Scholars (OISS). This includes giving lectures or consulting at another institution.

I have read and understand my responsibilities as a J-1 Scholar at Washington University. I understand that failure to comply with applicable regulations may result in termination of my J-1 program and loss of legal status in the U.S.

Signature

Printed name

Date